



1608 Trumansburg Road  
 Ithaca, NY 14850  
 1872 Trumansburg Road  
 Jacksonville, NY  
 607-272-0515

www. Namaste Montessori School.com

## Application for Admission

Today's Date: \_\_\_\_\_

Desired Start Date: \_\_\_\_\_

Toddler Program    Primary Program    Elementary Program

<p><b>Year Round Toddler Program Choice:</b></p> <p>Half Day 8:30 am – 11:30 am    M T W TH F</p> <p>Full Day 8:30 am – 3:30 pm    M T W TH F</p> <p>Before School 7:30 am – 8:30am    M T W TH F</p> <p>After School 3:30 am – 5:30 pm    M T W TH F</p>	<p><b>Year Round Primary Program Choice:</b></p> <p>Half Day 8:30 am – 12:30 pm    M T W TH F</p> <p>Full Day 8:30 am – 3:30 pm    M T W TH F</p> <p>Before School 7:30 am – 8:30am    M T W TH F</p> <p>After School 3:30 am – 5:30 pm    M T W TH F</p>																
<p><i>* Full week students have enrollment priority, part week students must attend a minimum of <b>three</b> half days</i></p>																	
<p><b>Lower Elementary Level Program:</b></p> <p><input type="radio"/> School year program</p>	<p><b>Upper Elementary Program:</b></p> <p><input type="radio"/> School year program</p>																
<p><b>Name of Child:</b> _____    Male    Female</p> <p><b>Child's Nickname:</b> _____</p> <p><b>Child's Age:</b> ____ <b>Child's Date of Birth:</b> _____</p> <p><b>Child's Address:</b> _____</p> <p style="text-align: right; margin-top: 10px;">*If possible, please attach photo of your child to front of application, it helps us match names and faces</p>																	
<p><b>Parent or Guardian</b></p> <p>Name: _____</p> <p>Address: _____</p> <p>Occupation/Employer: _____</p> <p>Phone: _____ Phone: _____</p> <p style="text-align: center;">( home / cell / work )    ( home / cell / work )</p> <p>Email Address: _____</p>	<p><b>Parent or Guardian</b></p> <p>Name: _____</p> <p>Address: _____</p> <p>Occupation/Employer: _____</p> <p>Phone: _____ Phone: _____</p> <p style="text-align: center;">( home / cell / work )    ( home / cell / work )</p> <p>Email Address: _____</p>																
<p><b>Siblings and other family members living at child's address:</b></p> <p>(Names and Ages)</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>	<p>What is the primary language spoken at home?</p> <p>_____</p> <p>Is there a second language spoken at home?</p> <p>_____</p> <p>Where did you hear about Namaste Montessori?</p> <p>_____</p>																
<table style="width: 100%; border: none;"> <tr> <td style="width: 25%;">For Office Use Only</td> <td style="width: 25%;"></td> <td style="width: 25%;"></td> <td style="width: 25%;"></td> </tr> <tr> <td>App Rec: _____</td> <td>Offer Mailed: _____</td> <td>Add to Master Lists: _____</td> <td>Rec. Deposit: _____</td> </tr> <tr> <td>Add to Wait List: _____</td> <td>Return Deadline: _____</td> <td>Create Cust: _____</td> <td>Check #: _____</td> </tr> <tr> <td></td> <td>Acpt/Decl: _____</td> <td>Bill Tuition: _____</td> <td></td> </tr> </table>		For Office Use Only				App Rec: _____	Offer Mailed: _____	Add to Master Lists: _____	Rec. Deposit: _____	Add to Wait List: _____	Return Deadline: _____	Create Cust: _____	Check #: _____		Acpt/Decl: _____	Bill Tuition: _____	
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	Acpt/Decl: _____	Bill Tuition: _____															

What has been your child's previous school or daycare experience?

Describe your child's personality, interests, and temperament.

Why have you chosen Namaste Montessori School for your child?

What is a typical day for your child?

Does your child have any allergies, special needs, or is there other important information we should be aware of at this time?

Do you have any questions or concerns regarding your child's health, temperament, learning ability, or socialization?

### **Application Policy**

The Namaste Montessori School admits students of any race, color, nationality, and ethnic origin to all rights, privileges, programs, and activities generally accorded or made available to students at the school. Namaste Montessori School does not discriminate on the basis of race, color, national and ethnic origin in administration of educational policies and admission policies.

When no openings are available children will be placed in the applicant group waiting list. In the event of an opening, children in this group will be considered for enrollment, based on age, in accordance with Montessori principles of education.

Transfer students from other Montessori schools, siblings of currently enrolled students, and children of staff members may be granted priority for enrollment. Toddler and Primary students enrolling in a five day a week program (half or full day) will receive priority over part week students.

This application is valid for three years from application date or until the child is no longer eligible for enrollment.

If an offer for enrollment is declined for any reason, the application will be withdrawn.

Notify the school if you change your address or phone number.

### **Application Procedure**

1. If at all possible, parents are encouraged to speak with the Head of School and tour the classroom (if available) before submitting an application.
2. An application for admission form must be completed and submitted.
3. Head of School determines the availability of enrollment.
  - a. If an opening is available, the Head of School schedules an interview with the prospective student and parents to determine appropriateness of placement.
  - b. If no opening is available, the student is placed on the wait list.
4. If enrollment is offered, parents must sign an enrollment contract and submit a refundable security deposit equal to one month's tuition. There will be a two-week time limit from the day the offer is mailed to respond to an enrollment offer, after which the school cannot guarantee placement.

\_\_\_\_\_  
Signature of Parent/Guardian

\_\_\_\_\_  
Signature of Parent/Guardian